

Academic Preparation 2010

Please complete in black ink, in capital letters and return with a deposit of £450.

1. Personal Details

Family name _____ Has your child been to St Bede's before? Yes No

First name _____ How did you hear about St Bede's?
Family/friend Internet British Council

English name (if different) _____ Agent _____ Other _____

Nationality _____ Level of English?
Pre-Intermediate Intermediate Advanced

Native language _____ Are you going to a boarding school in September 2010? Yes No

Boy Girl Date of Birth _____

2. Course and Dates

Price: £920 per week Arrivals days are on Sundays
Minimum Stay: 2 weeks Departure days are on Saturdays How many weeks?: _____

Please choose the course dates by ticking the relevant boxes below: (2 boxes = 2 weeks)

	Week 1 8-14 Aug	Week 2 15-21 Aug	Week 3 22-28 Aug
Academic Preparation (12-17yrs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The weekly price includes:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Lessons | <input checked="" type="checkbox"/> Materials | <input checked="" type="checkbox"/> Accommodation |
| <input checked="" type="checkbox"/> 3 meals a day | <input checked="" type="checkbox"/> Excursions | <input checked="" type="checkbox"/> Full Meeting Service |
| <input checked="" type="checkbox"/> Laundry | <input checked="" type="checkbox"/> Travel Insurance | <input checked="" type="checkbox"/> Sports, Activities & clubs |

3. Meeting Service

A meeting service is provided to/from the following airports/stations at ANY time on arrival and departure days:
Heathrow Gatwick Ashford train station

If you require a meeting service to/from the following airports/stations, tick the box below.
Please note that there is a supplement charge of £100 per person per journey.

Stansted <input type="checkbox"/>	Arrival <input type="checkbox"/>	Departure <input type="checkbox"/>
Ebbfleet train station <input type="checkbox"/>	Arrival <input type="checkbox"/>	Departure <input type="checkbox"/>

Please tick here if you do NOT require a Meeting Service

We strongly advise you NOT to book any transport until we have confirmed your booking.

At the end of the course, students can be delivered to their Boarding School or to their Guardian/Host Family if required.
If you wish to use this service, please tick. See extra costs.

4. Subject Lessons

Subject Lessons will be studied in 3 academic levels, depending on students' age.
Tick the box that corresponds to the student's age:

Age	Level	Subjects
<input type="checkbox"/> 12/13 yrs	Pre-GCSE	Range of subjects
<input type="checkbox"/> 14/15 yrs	GCSE	Range of subjects
<input type="checkbox"/> 16/17 yrs	A Level	Choice

A Level Students only Students aged 16 and 17 will be able to choose some of their subjects for morning academic study. Please indicate, in order of priority (1= highest priority), **4** subjects the student wishes to study:

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Art & Design | <input type="checkbox"/> Chemistry | <input type="checkbox"/> Economics | <input type="checkbox"/> Maths |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Computer Studies | <input type="checkbox"/> Extra English | <input type="checkbox"/> Media Studies |
| <input type="checkbox"/> Business Studies | <input type="checkbox"/> Design Technology | <input type="checkbox"/> Geography | <input type="checkbox"/> Physics |

Please note that we will do our best to accommodate students' preferences, but **no** subject can be guaranteed.
No refund is available if certain subjects are not available.

5. Language Workshops

Please indicate which **5** workshops you would like to attend.

- | | | |
|--|---|--|
| <input type="checkbox"/> Being an effective reader | <input type="checkbox"/> Giving Presentations | <input type="checkbox"/> Pronunciation |
| <input type="checkbox"/> Colloquial Expressions | <input type="checkbox"/> Interpreting Graphs | <input type="checkbox"/> Punctuation |
| <input type="checkbox"/> Debating | <input type="checkbox"/> Language for business | <input type="checkbox"/> Spelling |
| <input type="checkbox"/> Essay Writing | <input type="checkbox"/> Language for negotiating | <input type="checkbox"/> Summarizing & Note-taking |
| <input type="checkbox"/> Formal/Informal language | <input type="checkbox"/> Phrasal Verbs | <input type="checkbox"/> Vocab Building |

Please note that we will do our best to accommodate students' preferences, but **no** workshop can be guaranteed.
No refund is available if certain workshops cannot be offered.

6. Extra Costs

- a) Irregular Transfer** If a student exceptionally arrives or departs on an irregular day, there will be an extra charge of £100 per student per journey.
- b) Extra Night/s** In the unusual event of a student staying an extra night, there will be an extra charge of £130 per night.
- c) Sunday 29th August** In the event of a student departing on Sunday 29th August, there will be an extra charge of £130. This includes accommodation on Saturday 28th August and a transfer to Heathrow, Gatwick or Ashford train station. Please tick this box if the student will be departing on Sunday 29th August.
- d) Transfer to School/Guardian** Please provide the exact address and a price will be given.

7. Courier Service (optional)

Please tick if you require original documents to be sent by courier at an extra charge of £50.

8. Pocket Money (optional)

If you wish to send pocket money for your child in advance, please write the amount below.
A £5 charge (per transaction) will be added to the invoice.

£ _____ total pocket money (for the whole course)

9. Payment Details

You must send a deposit of £450 with this registration form. Payment can be made as follows:

a) **Sterling Cheque** Payable to St Bede's International Summer School

b) **Bank Transfer** St Bede's International Summer School
Barclays Bank, Knightsbridge Business Centre, PO BOX 32014, London, NW1 2ZG

IBAN: GB36 BARC 2006 0560 178691

SWIFTBIC: BARCGB22

Account No: 60178691

Sort Code: 20-06-05

Make sure you pay ALL bank charges as St Bede's is not responsible for your bank charges.

Please ensure that the student's full name appears clearly on the bank transfer.

c) **Credit Card** (Visa or Mastercard only)

□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□	□
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Expiry Date □□ / □□ □□ □□ CVV Code □□ □

You may send the expiry date and CVV code separately (by fax, email or telephone) if you prefer.

Signature _____

I will pay the remaining balance 6 weeks before the course starts by:

- The same debit/credit card (payment will be made automatically) Bank Transfer
 A different card (please provide us with the new details) Sterling cheque

10. Medical and Dietary Information

- a) Does the student have any medical condition or disability? Yes No
b) Does the student have any allergies? Yes No
c) Is the student taking medication? Yes No
d) Does the student require a special diet? Yes No

If you have answered yes to any of the above questions, you MUST give full details

- e) I agree to St Bede's staff giving the student common, non-prescribed medicines, for example paracetamol, throat lozenges, cough syrup etc in case of sickness.
f) I give permission for St Bede's staff, in an emergency, to follow the advice of attending medical staff and to authorise medical treatment and/or anaesthetic for the student.

11. Contact details

Parent or Guardian Name _____

Address _____ Home telephone _____

_____ Work telephone _____

Town _____ Mobile (Father) _____

Postcode _____ Mobile (Mother) _____

Country _____ Fax _____

E-mail _____

Does the above person speak some English? Yes No

If not, please provide the name and phone number of an English-speaking contact in case of emergency.

Name _____ Phone number _____

12. Passport Information

If your child requires a visa to study in the UK, you must provide his/her passport details here so that we can include them in the Visa Invitation Letter:

Passport Number _____

Date of Issue ___ / ___ / _____

Expiry Date ___ / ___ / _____

13. Agreement

You must sign here before sending this registration form.

I confirm that all the information in sections 1-12 is correct. I confirm that I accept the terms and conditions of registering the students (see Terms & Conditions 2010).

Name _____

Relationship _____

Signature _____ Date _____

14. What to do next

1. Send this form by post, fax or email (scanned) with your deposit.
2. Once we receive this form and your deposit, we will send you a confirmation letter, invoice, visa invitation letter (if required), meeting service form and student handbook.

3. Once you receive our confirmation pack, you can book the flights. You must send us the meeting service form by post, fax or email (scanned).
4. We will send you an email confirmation of the flight details. You must check this carefully and let us know of any errors or changes.
5. You must pay the full balance 6 weeks before the course begins.