



St Bede's School Behaviour Policy

1. This policy should be read in conjunction with the School's Safeguarding and Welfare (Child Protection) Policy, Anti-Bullying Policy, Complaints Procedure, PSHE programme and Admissions Policy.

2. The core aim of the school is:

"to prepare students to lead a full and worthwhile life in the wider world as well-rounded, confident and balanced members of their communities."

3. Consideration for others

An absolutely vital ingredient of a productive life in any community is the ability to behave with consideration for others at all times; an important element of this considerate behaviour will be inclusivity and the tolerance of difference.

The most effective way for anyone to learn considerate behaviour and tolerance is through example. The teaching, other pastoral staff and senior students in the school have a vital role here: the example which they set will be followed by students who have joined the school more recently.

The school's admissions policy (to admit students with the widest possible range of abilities, backgrounds, cultures, nationalities and religions) and the recruitment policy (to recruit staff from a wide range of backgrounds, cultures, nationalities and religions) also plays an important part.

4. The promotion of good behaviour and consideration for others

All members of the community have a duty to behave with consideration for others at all times. They also have a duty to guide and advise those whose behaviour falls short of the standards expected: **TO TOLERATE INCONSIDERATE BEHAVIOUR IS TO CONDONE IT.**

The staff of the school have the responsibility of rewarding good behaviour and applying sanctions, where necessary.

Praise is the greatest motivator. All staff are encouraged to praise students who act particularly well; students who are particularly helpful are rewarded with responsible positions as House or School prefects; particularly good work or an outstanding act of humanity may be rewarded by a Headmaster's Distinction.

Most minor infringements are not punished: minor transgressions are usually the result of a memory lapse or thoughtlessness; they are best dealt with by a reminder, a piece of advice or a warning; it may be appropriate to encourage the offender to apologise or perform a helpful act. More serious misdemeanours and repeated offenders are punished (see Section 6 below).

5. ST BEDE'S SENIOR SCHOOL - SCHOOL RULES

These School Rules, which may be updated from time to time in the light of changed circumstances, are to be circulated to members of staff, students and parents of St Bede's Senior School, The Dicker, Hailsham, East Sussex (the School).

Students are expected to abide by the current edition of these Rules when at the School, travelling to and from the School, when representing the School and during trips and visits.

Parents and students are expected to support the aims, ethos, policies and Rules of the School and to uphold its good name and reputation.

The following is not permitted:

1. Drugs and Substances

- The supply of drugs and substances.
- Possession or use of drugs and substances.
- Other involvement with drugs and substances.

Where there is suspected involvement with drugs and substances, students may be asked to supply a urine sample for analysis before sanctions are imposed.

Drugs and substances are defined for the purposes of this Rule as controlled drugs; the paraphernalia of drugs or substances intended to resemble drugs, "legal" drugs which can be obtained from a chemist shop; performance enhancing drugs; anabolic steroids; glue; solvents and other substances held or supplied in each case for the purposes of misuse.

2. Alcohol and Tobacco

- Bringing alcohol on to School premises.
- Consuming alcohol on School premises.
- Supplying alcohol to other School students, including those aged 18 and over.
- Bringing tobacco or any product containing tobacco on to School premises.
- Using tobacco or any product containing tobacco on School premises.
- Supplying tobacco or any product containing tobacco to other School students.

3. Unacceptable Behaviour

Some examples of unacceptable behaviour:

- Incidents of theft; blackmail; physical violence; intimidation; bullying (as defined in the School's anti-bullying policy); racism; possession or use of an unauthorised firearm or other weapon; vandalism or computer hacking.
- Persistent rudeness to others or the disruption of any school activity whether in class or otherwise.

4. Misconduct of a Sexual Nature

Misconduct of a sexual nature includes:

- The committing of a sexual act by a student with another person whether or not the student or the other person is aged 16 or over.
- Any act of indecency by a student.
- The supply or possession of pornography
- The loading or downloading of pornographic images or text to or from the internet.

Other rules:

5. Boarding Houses

- Students may not enter a boarding house occupied by students of the opposite sex.
- Except in an emergency, boarders must not leave their boarding house after 10.30pm.

6. Students' Cars

- Students may only bring a car into School in exceptional circumstances and with the written permission of the Headmaster.
- While in the care of the School, no student may ride as a passenger in a car driven by another student without the written permission of the Headmaster.

7. Restraint

If a member of staff perceives that a situation might lead to events in which a person or property would be at risk, he/she may, in such a situation, reasonably restrain a pupil. The Education Act of 1996 allows all teachers to use reasonable force to prevent a pupil from:

- committing a criminal offence
- injuring themselves or others
- damaging property
- acting in a way that is counter to maintaining good order and discipline at the school

8. Sanctions for breaches of the foregoing Rules

The School does not sanction or condone any form of physical punishment.

Appropriate sanctions for breach of any of the School Rules including any of the offences specifically set out above, will range from detention; gating; loss of privileges; suspension for a particular number of days; indefinite suspension; required

removal by parents or guardian; to immediate expulsion, whether or not the student is about to sit public examinations.

The particular sanction or sanctions applied will depend upon a number of circumstances, including the frequency and severity of the offence, the manner of the offence; and any previous warnings; and the previous or subsequent conduct of the student concerned.

It should be fully recognised that the School regards some offences as so serious as to require immediate expulsion with no prior warning. Such offences might include, but are not limited to, offences involving drugs and substances, alcohol misuse, serious sexual misconduct and other serious incidents of unacceptable behaviour.

In exceptional cases of drugs or substances misuse, if the Headmaster, in his discretion, thinks it appropriate, a lesser sanction may be imposed together with a supportive regime that would include the student agreeing to submit to random urine tests for such period as the School thinks appropriate.

9. Drugs Testing

In cases where a student has not been caught in possession of drugs or in the act of using them, but there is reasonable cause for suspicion that a student may have been involved in drug abuse, House Staff, in consultation with the Headmaster, may require a student to give a sample of urine for testing.

Examples of a reasonable cause: the student may have been implicated in some incident when drugs were abused, but not actually caught; there may have been an admission of, or strong suspicion of, drug abuse out of School; an abuse at School a long time ago may come to light at a later date; a change in behaviour or attitude; a fall-off in quality of work; concern expressed by parents or others; past record at a previous School.

Parents will be informed whenever possible that a test is to be made. They will always be informed of the result of the test.

If the student refuses to give a sample, reference should first be made to the parent(s) who should be invited to instruct the child to comply with the request to give a sample. If it is not possible to contact the parents, or the parents decline to instruct the child to comply, or the child continues to refuse to comply despite instruction to comply from the parent(s), proceed as if the sample had been given and the test had proved positive.

Procedure in the event of a positive drugs test.

If the school rules have been broken, the sanctions (see School Rules, section 8 above) will be applied.

If the school rules have not been broken, parents will be informed and a course of action agreed between the school and home. Regular testing is a possible course of action.

10. Rewards and the application of sanctions

Routine disciplinary matters in classrooms are dealt with by the teacher concerned. All staff share the responsibility for maintaining good behaviour around the school, praising individuals where possible and dealing with minor infringements as and when they come across them.

More serious matters connected with teaching/learning are referred to Heads of Department and/or Heads of Year. More serious issues of general discipline are referred to the relevant Housemaster or Housemistress. A record of each incident together with the outcome or punishment is recorded in PASS (the school's MIS).

Serious cases and persistent offenders are referred to the Second Master who will apply sanctions appropriately and as fairly and consistently as possible. He will record all incidents and contact parents, as necessary.

The most serious cases and stubbornly persistent offenders are referred to the Headmaster.

This is summarised below:

Teacher / Head of Department	Praise; advice; warning; extra work sessions; departmental detention
Housemaster / Head of Year	Praise; advice; warning; extra work sessions; lunchtime detention; community service; gating; meetings (including parents)
Second Master	Praise; advice; warning; community service; meetings (including parents); Saturday detention; suspension
Headmaster	Praise; advice; warning; meetings (including parents); suspension; expulsion.