



1. Position Applied For

If you have worked at St Bede's before, please state when, position held and in which centre(s):

.....

2. Personal Details

Surname:

Forenames:

Date of Birth: Age:

Sex: Nationality:

Current work status:

Permanent address: Correspondence address from now until June (if different.

..... Please **give dates** below):

.....

.....

.....

Telephone: Dates from: to:

Home telephone: Which dates are you

Mobile (UK) available to work?

Mobile (abroad) How did you hear about

Skype: St Bede's?

..... Email:

3. Eligibility to work in the UK (for completion by non-EU nationals only)

Do you need a work permit to work in the UK? Yes No

If yes, do you already have a work permit? Yes No

Type / Restrictions

Work Permit Number

Please note that due to the very short nature of this employment, we cannot apply for work permits on behalf of applicants, nor can we contribute to the cost of obtaining a work permit.

4. Secondary, Further and Higher Education: Qualifications Awarded/Pending

Qualification (including subject & grade)	Year awarded/ anticipated	Awarding body	From	To

5. EFL Qualifications (for teachers and all academic staff)

Qualification (including grade)	Year awarded	Awarding body	From	To

6. Language Activities (all staff)

These lessons focus on developing students' speaking and communication skills through a range of task-based activities. Please tick any subjects you would be able to offer in addition to English:

- Art & Craft
 Cookery
 Dance
 Design & Technology
 Drama
 Film-making
 IT
 Music
 Photography
 School Magazine
 Other (please state).....

7. Lifeguard & First Aid

We are always in need of Lifeguards and First Aiders at Summer School.

Lifeguard

Are you a qualified Lifeguard? Yes No
 If yes, give details (qualification/awarding body/expiry date)

If no, would you be prepared to become a Lifeguard? Yes No

First Aid

Are you a qualified First-Aider? Yes No
 If yes, give details (qualification/awarding body/expiry date)

If no, would you be prepared to become first aid trained? Yes No

8. Other relevant qualifications (e.g. sports coaching) & training courses

Qualification gained	Establishment	Month & Year awarded	Expiry date (if applicable)

Relevant Training Courses attended

9. Employment History

List below full details of your employment history starting with your current or last employer, working backwards to your first employer. If necessary, continue on a separate sheet.

Current / last employment

Employer:..... Address:.....
Position:
Current / Final Salary
From:
To:.....
Duties:
Reason for leaving:

Previous Employment

1. Employer:..... Address:.....
Position:
From:
To:.....
Duties:
Reason for leaving:

2. Employer:..... Address:.....
Position:
From:
To:.....
Duties:
Reason for leaving:

3. Employer:..... Address:.....
Position:
From:
To:.....
Duties:
Reason for leaving:

4. Employer:..... Address:.....
Position:
From:
To:.....
Duties:
Reason for leaving:

10. Gaps in Work History

Please give details of any time not already accounted for (including voluntary work and unemployment).
Please continue on separate sheet, if necessary.

.....

.....

.....

.....

11. Driving

Would you be willing to drive the school car or people carrier? (please tick) Yes No

If no, go to section 12. If yes:

Do you have a full British driving licence with B1 category? Yes No

Are you over 21 years of age? Yes No

Do you have 3 years' driving experience in the UK? Yes No

Do you have a clean driving licence with no endorsements? Yes No

If you are prepared to drive the school minibus, in addition to the points above, you must:

Have D1 category on your licence Yes No

If you have answered YES to the above and are willing to drive the school car or people carrier, you must send photocopies of your photo licence (front and back) AND a copy of the paper part of your licence with this application.

12. Sports, Activities & Clubs

All staff are involved in the Activities Programme and it helps us to know your strengths. Please complete the following table by putting a tick in the appropriate column.

	Lead Activity	Assist only	Qualified Coach/Teacher
Aerobics			
Art			
Athletics			
Badminton			
Basketball			
Cricket			
Dance			
Drama			
Football			
Golf			
Gym / Fitness			
Rugby			
Squash			
Swimming			
Tennis			
Volleyball			
Other (please specify)			

