

Prep School  
Acceptance Form



St Bede's

Pupil's Name: \_\_\_\_\_

(Please include copy of passport identification page.)

Full date of birth: \_\_\_\_\_

Pupil type:             Nursery             Day             Weekly boarder             Full Boarder

I/We HEREBY ACCEPT the place which has been offered to us for my/our child (named above), on the terms of the letter containing that Offer and the Terms and Conditions referred to in it.

I/We CONFIRM that I/we have read the current School Rules which are published on the School's website, and which I/we have drawn to my/our child's attention.

I/We HEREBY DECLARE individually and jointly that:

## 1 Terms and Conditions

Before signing this form I/We have read and understood and I/We agree to the School's Terms and Conditions and, where appropriate, the Conditions of Award of a Bursary or Scholarship, which will undergo reasonable change from time to time. I/We have retained a copy of the Terms and Conditions with our records.

## 2 Disclosures

I/We have already provided and will continue to provide details of any medical condition, health problem or allergy affecting my/our child; any learning difficulty, disability, or special educational need of my/our child, as well as any behavioural, emotional and/or social difficulty of my/our child (for example, dyslexia, dyspraxia, attention deficit disorder, visual or hearing impairment or any condition requiring use of a wheelchair). I/We attach in confidence details of any relevant information received subsequently.

## 3 Medical Matters

I/We attach in confidence all relevant information about any medical condition, health problem (including mental health), or allergy which affects our child and/or which may prevent our child from taking a full part in the School's academic and games/sports curriculum and outdoor activities.

## 4 Court Orders

I/We have informed the School if I am/we are separated or divorced and if any court orders have been made in relation to my/our child or either of us (including any orders relating to financial matters).

## 5 Parental Responsibility

I/We both have parental responsibility (i.e. legal responsibility) for my/our child; I/we both agree that my/our child should attend the School and no other person's consent is required.

## 6 Current/Previous schools

I/We confirm that fees payable to my/our child's current and any previous schools have been paid or will be paid in full before my/our child enters the School. Except as disclosed in a confidential letter attached to this form, my/our child has not been withdrawn from or been asked to leave another school as a result of misconduct and is not under investigation and has not been convicted of any criminal offence.

## 7 Cancellation/Withdrawal

I/We will not cancel my/our acceptance of this place or withdraw my/our child from the School without first giving a full term's written notice or paying a term's fees in lieu of notice in accordance with the Terms and Conditions. Please see H of the Terms and Conditions for further information about Notice, Cancellation and Withdrawal.

## 8 Documents

I/We confirm that before signing this form, I/we have seen or had an opportunity to see all the documents referred to in the Terms and Conditions, including School Rules and procedures.

## 9 Award of Scholarship/Bursary (where applicable)

I/We accept the offer of the Award made by the School. I/We have read and agree to the Conditions of Award attached to the Letter of Offer and I/we understand that the Award is subject to periodic review. I/we have provided true and accurate information to the School and will immediately inform the School of any changes to that information or to my/our financial circumstances.

## 10 Confirmation of Declarations

I/We confirm that the declarations made on this Acceptance Form are true and that I/we have disclosed all information required in the declaration. I/we understand and agree that the School has the right to terminate this agreement immediately if any declaration is found to be untrue.

I/WE HEREBY GIVE THE FOLLOWING EXPRESS AUTHORITIES on behalf of myself/ourselves and (so far as I am/we are entitled to do so) on behalf of my/our child:

### 1. Data Protection

I/We have read and agree to the Data Protection Information Notes attached to the Terms and Conditions and I/we consent to the School (through the Head as the person responsible) obtaining, using and holding 'personal data' including 'sensitive personal data' such as medical information, to be processed lawfully and fairly in accordance with the Data Protection Act 1998, for the purposes of safeguarding and promoting the welfare of my/our child and ensuring that all relevant legal obligations of the School and ourselves are complied with.

### 2. School Fees

I/We consent to the School making enquiries of my/our child's current or previous schools for confirmation that all sums due and owing to such school/s have been paid and I/We consent to your informing any other school or educational establishment to which I/We propose sending my/our child if any fees of this School are unpaid. I/We also consent to the School making reasonable enquiries about my/our financial means in appropriate circumstances.

### 3. Educational Visits & Transport

I/We consent to my/our child taking part in educational visits which do not involve an overnight stay or travel abroad and I/we consent to my/our child being carried by public transport or school transport driven in a responsible manner by an adult who is suitably qualified and insured.

## Payment of Deposit

I/WE CONFIRM that I/We will transfer the requested level of deposit, as set out in the offer letter, into the School's bank account. This sum will be held without payment of interest in the general account of the School in accordance with the Terms and Conditions referred to above. Bank transfers are the School's preferred payment method:

Barclays Bank Plc, London Medium Business, United Kingdom House, 180 Oxford Street, London W1D 1EA  
Sort Code: 20-06-05  
Account No: 40794104  
Account Name: St Bede's School Trust Sussex  
IBAN: GB15 BARC 2006 0540 7941 04  
SWIFTBIC: BARCGB22

## Overseas pupils

I/WE ENCLOSE a photocopy of our child's passport open at the photograph page in order for the School to begin visa applications for our child.

First Signature: \_\_\_\_\_

Second Signature: \_\_\_\_\_

Name in Full: \_\_\_\_\_

Name in Full: \_\_\_\_\_

(Including title)

(Including title)

(Please include all names)

(Please include all names)

Date of birth: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Address: \_\_\_\_\_

Address (if different): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Postcode: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

For our information, please confirm the child's main residential address in cases where parents' live separately:

\_\_\_\_\_

\_\_\_\_\_

### Please return this form to the Admissions Officer, along with:

- Your BACS payment information or cheque paying the deposit (cheques payable to St Bede's School Trust Sussex)
- A photocopy of your child's passport (overseas pupils only)

#### *Where applicable, we also need:-*

- A completed Confidential Information Form.

NB: If you filled out this form on application, you do not need to re-submit it, unless the information has changed and/or you have additional information to declare.

- A confidential letter addressed to the Head if there are any matters of which we ought to be aware before your child enters the School, or once here.

The Admissions Officer

St Bede's Prep School

Duke's Drive

Eastbourne

East Sussex

BN20 7XL

Tel + 44 (0) 1323 746443

prep.admissions@stbedesschool.org

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